

CITY OF ANDERSON POLICE DEPARTMENT

Anderson, South Carolina

DIRECTIVE TYPE General Order	EFFECTIVE DATE September 10, 2006	NUMBER 2007
SUBJECT Entering Occupied Cells		
REVISED		
REFERENCE SCLEA 20.1.7 and G/O 2013	AMENDS/SUPERSEDES All Others	
DISTRIBUTION All Personnel	RE-EVALUATION DATE Annual	NO. PAGES 3

A. Policy

There will be situations where an officer must enter a cell that is occupied by more than one person. These circumstances can arise from an emergency involving one of the detainees, to remove one of the detainees from the cell unit for a bond hearing or other court proceedings, and for a family or attorney visit. Whenever practical at least two officers should be utilized in the event that an officer is entering a cell occupied by a detainee.

B. Procedures

1. Removal of Detainee

- a. In the event an officer must enter a cell unit under these conditions alone, the following procedures will be adhered to:
 - (1) The officer will make sure their weapon is secured within the gun locker.
 - (2) Inform the on-duty detention officer that he/she is going into the jail area, and have the video camera fixed to their location.
 - (3) Before opening the cell unit door, the officer will request the detainee to step to the door and ask the others to move to the rear of the cell unit.

- (4) Once the detainee is outside the cell unit, the door will immediately be secured, and the detainee handcuffed before exiting the detention area.
- (5) The detainee will be searched prior to leaving the detention area.
- (6) Once the detainee is before a judicial officer, it will be at the discretion of the judge as to whether or not to remove the handcuffs.
- (7) All detainees will remain handcuffed while visiting with family or attorneys.
- (8) All officers entering the jail area will have their portable radios turned on in addition to the above conditions.

2. Returning a detainee to the cell

- a. When returning a detainee to the cell unit, the detainee will be handcuffed. The detainee will be searched prior to entering the cell unit.
- b. If being placed back into a cell with other occupants, the persons in the cell will be asked to step to the rear of the cell unit before opening the door and sending the detainee back into the cell.

3. A detention officer will not open an occupied cell door while alone. In the event a situation arises where an occupied cell unit must be opened, at least two officers will be present.

a. Exception

- (1) During the booking process, an officer may open a cell door to remove a detainee for booking purposes if another officer who can establish immediate contact with additional officers is monitoring either visually or electronically.

4. Unusual circumstances

- a. An unusual circumstance is defined as any medical emergency, damaging of the property within the detention area, or causing physical harm to any person/officer within the detention area.
- b. In the event of any unusual circumstance involving a detainee within the Anderson City Detention Center, the on-duty supervisor will document the incident through the writing of a departmental incident report.

- c. The supervisor will write the report and gather any written statements or physical evidence just as if he/she were handling any other call for service.
- d. This report will be forwarded to the jail administrator who will follow-up the incident, if required.

By order of:


Martin D. Brown, Chief of Police

9-7-2006
Date