

# The City of Anderson Detention Center

## Mission Statement

The mission of the City of Anderson Detention Center is to provide the highest level of public service regarding the custody and care of inmates. The mission includes but is not limited to (1) maintaining high standards of ethical conduct, (2) meeting or exceeding South Carolina state standards which regulate the operation of the detention center, (3) providing safe, secure and sanitary conditions for inmates and (4) maintaining a well trained and professional staff.

The three primary functions of the City of Anderson Detention center are: (1) the care and custody of Anderson City inmates, (2) the care and custody of inmates for the United States Marshal's Service and (3) the safe and secure escort of city and federal inmates to outside locations.



**Fiscal Year 2006 Detention Center Summary**

1. During Fiscal Year 2006 (July 1, 2005 – June 30, 2006)<sup>1</sup> the City of Anderson Detention Center booked in a total of 3,637 inmates.
2. The average daily population of inmates was 110.71.
  - a. The daily average population of federal inmates was 66.70.
  - b. The daily average population of city inmates was 44.01
3. The Detention Center booked in approximately 3,637 persons during FY06. The demographic breakdown of the people who were booked into the City of Anderson Detention center is as follows:

Fiscal Year 2006	Demographics of Persons Booked Into City Detention <sup>2</sup>					
	City			Federal		
	Female	Male	Total	Female	Male	Total
Non-White	376	1330	1706	18	125	143
White	478	1135	1613	30	145	175
Total	854	2465	3319	48	270	318

4. 121,250 meals were served by the jail. This was a per-day average of 332.19.
5. The total meal cost was \$195,156.80 or an average per-meal cost of \$1.61.
6. The total revenue generated by the Detention center was \$1,164,276.36.<sup>3</sup>
  - a. Federal Inmate Per Diem (housing) Revenue was \$1,119,135.93.
  - b. Detention telephone revenue was \$45,140.43.
7. The total operational expense of the Detention Center was 1,371,715.65.<sup>4</sup>
8. The Detention Center contributed approximately \$250,599 of In-kind work to the city.

<sup>1</sup> The yearly information listed in this report will be based upon the fiscal year except as otherwise noted.

<sup>2</sup> Source: Detention Center Records. All counts are estimates.

<sup>3</sup> Source: Detention Center Ledger Book in Records Department.

<sup>4</sup> Un-audited

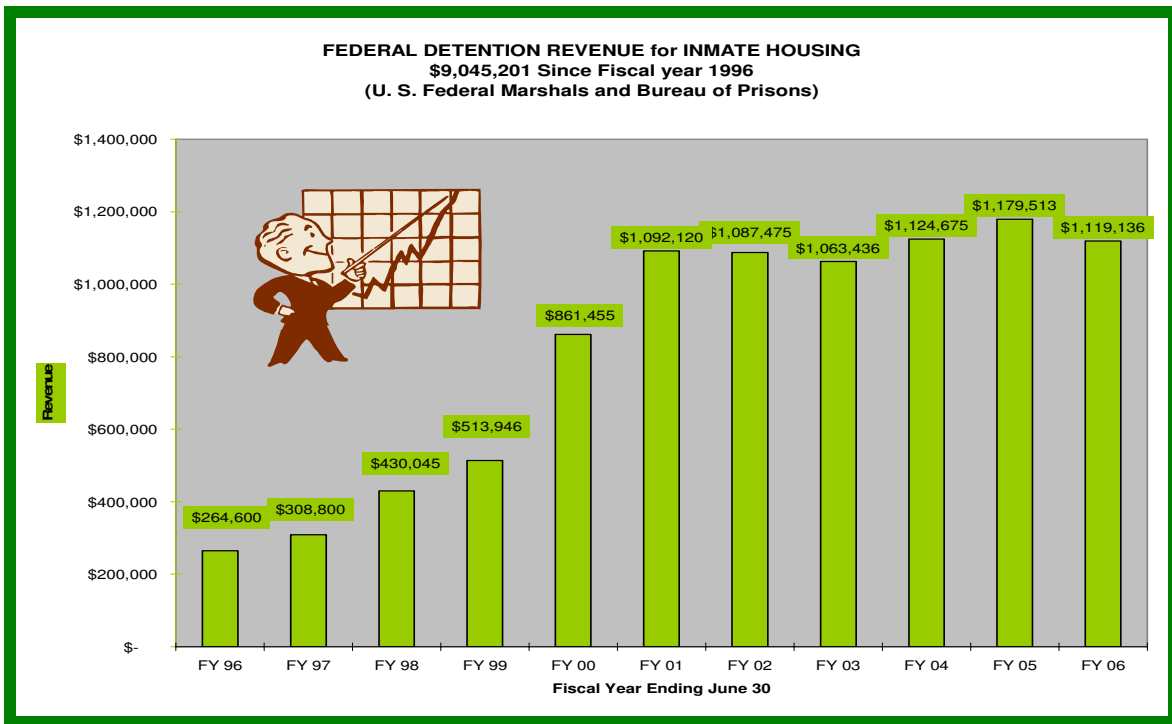
**I. City of Anderson Detention Center Overview**

As of the end of FY06, the City of Anderson Detention Center employed 31 personnel, five of whom were sworn police officers. The Detention Center served an average of 332 meals per day to roughly 110 inmates on average.

During FY06<sup>5</sup> (July1, 2005 – June 30, 2006) the Detention Center generated cash revenue of \$1,164,276.36 and had a total expense of 1,371,715.65.<sup>6</sup>

The Detention Center is especially proud of its United States Marshal’s assistance program. For approximately thirteen years the Detention Center has provided housing for federal inmates who are awaiting final disposition of their case(s). The United States Marshal’s Service compensates the Detention Center for housing persons whose cases are pending in Federal Court. The Bureau of Prisons compensates the department for housing persons who have received a final disposition and are awaiting a transfer to their designated facility.

The following chart illustrates the amount of Federal Funding generated for the City of Anderson by the Detention Center’ Federal Inmate Housing Program during each of the last eleven years.<sup>7</sup>



<sup>5</sup> All data in this report will be for the 12-month period from July 1, 2005 through June 30, 2006 unless otherwise indicated.

<sup>6</sup> Expense information was un-audited as date of report.

<sup>7</sup> Source: Ledger book, records division.

### **In-Kind Contribution**

In addition to the direct revenue contribution to the city, additional contributions of an “in-kind” nature totaling \$250,599 were realized in FY06. In-Kind contributions provided by the Detention Center to the community are in the form of maintenance services (a.k.a. the *Jail Work Program*) that are provided by inmates who are working off their charges in the city jail and by state prisoners who are assigned to the detention Center to assist with the day-to-day operation of the Detention Center.<sup>8</sup>

***Jail Work Program.*** The City of Anderson Detention Center provides necessary general labor services to the city at no charge. Services are performed by inmates who are sentenced for a variety of misdemeanor convictions in City Court. In FY06, approximately nine inmates worked eight hours per day for approximately 200 days providing services that were conservatively valued at \$7.50 per hour. Typical services provided by the work group included general cleaning of city buildings, washing city vehicles, kitchen work, and light landscaping duties on city-owned properties and right-of-ways around town. The value of these services (base pay + benefits) in FY06 was valued at \$154,926.<sup>9</sup>

***State Prisoners Assigned to City.*** In addition to the city’s jail work program, three inmates from the South Carolina Department of Corrections are assigned to the City of Anderson Detention Center for the purpose of providing general labor services to the Detention Center. The inmates assigned to the APD worked an average of 56 hours per week during FY06. The value of their services to the city in FY06 was \$95,673.

### **Detention Center Personnel**

**The City of Anderson Detention Center provides three primary functions:**

- Housing of City Inmates
- Housing of Federal Inmates
- Transportation of Inmates to Other Locations

***Personnel.*** At the end of FY06, the City of Anderson Detention Center employed 31 budgeted personnel. The staff filled the roles of booking officers, jailers, transport officers and supervisors. In addition, the healthcare of inmates was managed by a part-time medical staff. Part-time personnel also worked weekdays to assist with the day-to-day fluctuations in manpower requirements.

Booking officers receive arrestees into the city’s detention center and are the arrestees’ first contact with detention personnel. In addition to introducing new inmates to the center, they also prepare the initial folder used for prosecution in City Court and

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<sup>8</sup> For a complete explanation of the value of these services please see appendix.

<sup>9</sup> For a complete explanation of the value of these services please see appendix.

General Sessions Court by insuring that all necessary paperwork, warrants, and charges are filled out. Moreover, they photograph and fingerprint the inductees for identification.

Jailers maintain day-to-day custody of inmates in the detention center. They insure that food is prepared and served on time, medication(s) are dispensed in the proper quantities and at the appropriate times, and that inmates have the benefit of clean clothing and bedding.

Transport officers are primarily responsible for moving inmates from one place to another. As a general rule, these personnel are utilized to take federal inmates to and from court and other locations deemed necessary by the U.S. Marshal's Service.

The approved positions for the Detention Center as of the end of the Fiscal Year were as follows:

	Administrative	Day Shift	Team 1	Team 2	Team 3	Team 4
Lieutenant (Sworn L/E Officer)	1					
Sergeant (Sworn L/E Officer)			1	1	1	1
Detention Supervisor	1					
Transport		2				
Booking Officers			3	3	3	3
Detention Officers			2	2	2	2
Medical Staff (P/T)	1					
Detention Officers (P/T)		2				

**II. Major Accomplishments**

During Fiscal Year 2006 The City of Anderson Detention Center upgraded its booking department by installing a full sized "Live Scan" finger printing device. The center also acquired a portable live scan device enabling the division to perform remote booking functions and Child ID services. The approximate cost of the live scan upgrades was \$81,615 of which \$61,212 was reimbursed to the division through a grant from the South Carolina Department of Public Safety.<sup>10</sup>

The purchase of the full size machine was part of the department's long-range plan to fully automate its reporting, booking, management, and resource allocation process. The Live Scan device will eventually be made fully compatible with the department's automated incident reporting system.

<sup>10</sup> Grant # 1D04011. The grant covered approximately 75% of the cost for the start up of the operation. Final figures are approximate and are dependent upon final approval and reimbursement by the SCDPS.

Live Scanning a set of finger prints is more efficient than paper-and-ink printing because the electronic printing process is “done right the first time” due to the fact that the program prohibits improper submissions. In addition, Live Scan computer generated print cards can be completed much faster than manually performing the service because the system (1) allows the importation of raw data from other sections of the program (or from legacy data), (2) utilizes “drop down” menus (which anticipate and limit an officer’s options during the data entry phase of any section), and (3) exercises an “auto fill” feature which significantly cuts the time required for typing by automatically filling in sections that are redundant throughout the process.

The practical application for law enforcement purposes is that it enables the department to generate and electronically transmit print cards. By spending less time in the booking department in the course of their arrestee’s booking process, and getting “back in service” faster, officers will be able to spend more time on patrol apprehending criminals and traffic violators. In addition, feedback concerning the correct identity of persons who “incorrectly identify” themselves can come back in as little as a few minutes - complete with a criminal history – as opposed to several weeks when submission is made via paper cards. Paper and ink printing requires approximately 11:30 per person while electronic printing requires approximately 6:00 per subject at this time. As the Detention Center’s Live Scan operators become more adept with the machine, we project that the average printing time will be decreased to 4:00 – 5:00 per subject.

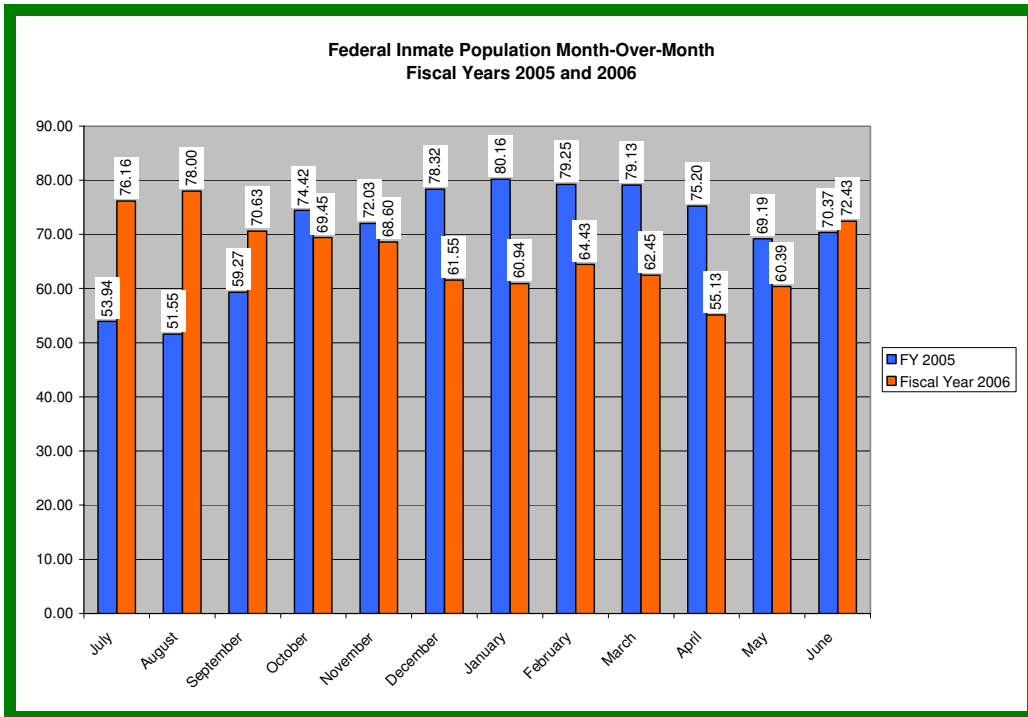
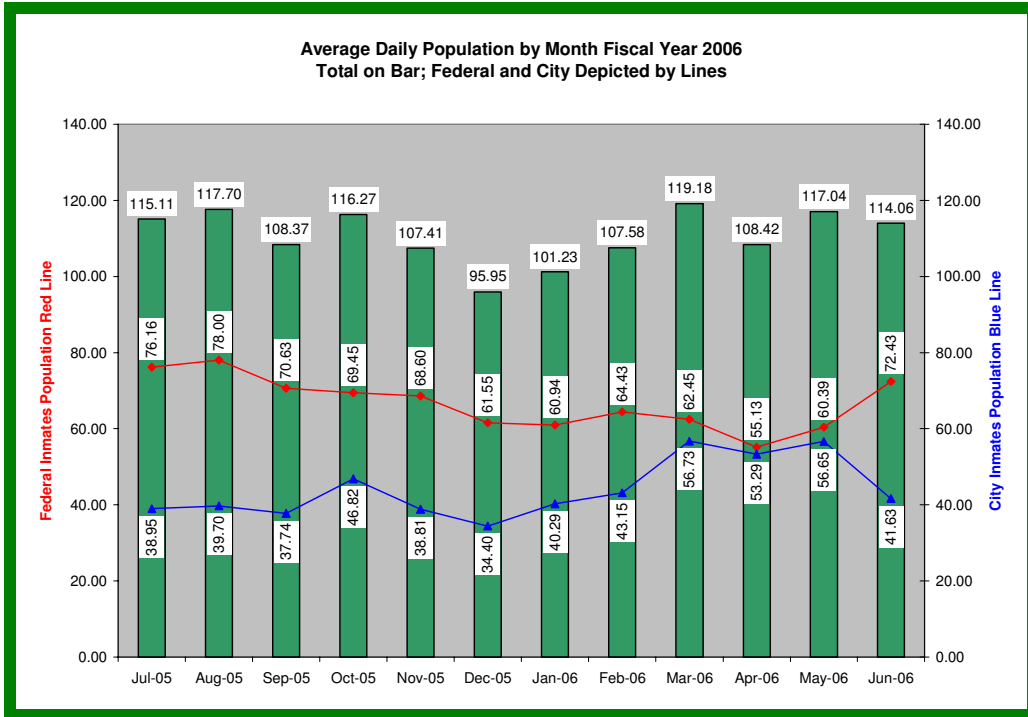
The portable live scan device was acquired for three reasons. The reasons are (1) improve child safety, (2) improve the processing of civil applicants requiring fingerprinting and (3) improve/speed up the processing of arrestees in mass arrest situations. Of the three reasons, improving child safety by utilizing the portable live scan and digital camera system is the most important.

Detention Center personnel, in concert with personnel from the City of Anderson Police Department’s Community Patrol Unit, perform Child ID services for various organizations and community events including day cares, churches, schools and other entities that cater to children’s needs. Officers use the portable live scan and digital camera system to offer a record of Child ID information to parents in three formats. Child ID cards, hard copies of fingerprints, and a CD-ROM containing the photograph, fingerprints and demographic information of each child are stored digitally and provided to parents.

***The daily population.*** During FY06 average daily population of the city’s detention center was 110.71, up 4% from 105.62 in FY05. Federal inmates accounted for an average of 66.7, down 4% from 70.17 in FY05. City inmates averaged 44.01 up 24% from 35.45 in FY05. The population fluctuation among city inmates was from an average daily high of 56.73 in March 2006 to a low of 34.40 in December 2005.

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Federal deviations were from an average daily low of 55.13 in April 2006 to a high of 78.0 in August 2005. The first of the next two charts illustrates the average daily populations per month along with the highest and lowest monthly figure for each category in FY06. The second chart illustrates the month-over-month change in the average daily federal inmate population as compared to the previous fiscal year.

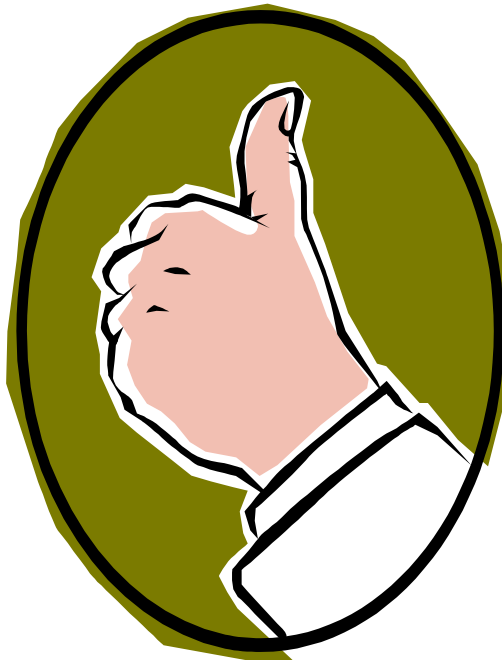


**III.**

**Conclusion**

The City of Anderson Detention Center had an exceptionally good year in FY2006. As in previous years and consistent with department policy, the public safety was effectively enhanced, service was provided in a professional and cost-efficient manner, and the Detention Center contributed a near-record amount of funds to the City of Anderson's tax base. The revenue generated by the Detention Center in Fiscal Year 2006 was the third-highest in its history.

Detention Center management has developed a plan for maintaining the inmate count and is preparing to meet the challenges provided by the next generation of criminals. The proactive programs which have been enacted in the last few years are beginning to show their anticipated long range payoffs and the Detention Center plans to continue improving upon current programs as well as seeking new and innovative approaches to housing inmates. The department expects Fiscal-Year 2007 to further the progress that was achieved in Fiscal-Year 2006.





**IV. Goals for Fiscal Year 2007**

1. Increase staffing to levels recommended by the South Carolina Department of Corrections.
2. Fully implement Live Scan finger printing process and ensure that all personnel are trained in the proper operation of the machine.
3. Ensure that the Detention Center is a “stand-alone” department thereby eliminating the need to “borrow” personnel from the City of Anderson Police Department.
4. Increase the Federal Inmate Population to an average of 76 per day.
5. Increase the amount of in-kind work services provided to the City of Anderson.
6. Continue to recruit and hire qualified women and minorities.
7. Pursue and complete the state accreditation process.
8. Update and/or replace worn out Detention vehicles.

APPENDIX

The City of Anderson Detention Center Fiscal Year 2006 Annual Report  
 In-Kind Contributions for the City of Anderson Detention Center

<b>IN-KIND CONTRIBUTIONS</b>						
	<b>FY 2001</b>	<b>FY 2002</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>
<b>IN-HOUSE SERVICES PROVIDED TO CITY</b>						
Jail work detail (FY04: 9 @ 8 hrs/day / 200 days year X \$7.50):	\$ 45,760	\$ 52,800	\$ 52,800	\$ 72,000	\$ 72,000	\$ 108,000
Insurance (9 @ \$302 x 12)	\$ 16,680	\$ 18,432	\$ 18,432	\$ 18,432	\$ 18,432	\$ 32,616
FICA 7.65% of salary amount:	\$ 3,501	\$ 4,039	\$ 4,039	\$ 5,508	\$ 5,508	\$ 8,262
W/C 5.6% of salary amount:	\$ 1,647	\$ 1,901	\$ 1,901	\$ 2,592	\$ 2,592	\$ 6,048
City Detention Work Contribution	<b>\$ 67,588</b>	<b>\$ 77,172</b>	<b>\$ 77,172</b>	<b>\$ 98,532</b>	<b>\$ 98,532</b>	<b>\$ 154,926</b>
<b>State prisoners assigned to city (FY06: 3 F/T @ 40 Hrs x \$7.50 x 52)</b>						
Overtime on above (3 X 16 X 1.5 X 52 X \$7.50)	\$ 28,080	\$ 28,080	\$ 28,080	\$ 28,080	\$ 28,080	\$ 28,080
Insurance (3 x \$302 x 12)	\$ 10,008	\$ 9,216	\$ 9,216	\$ 9,216	\$ 9,216	\$ 10,872
FICA 7.65% of total salary	\$ 5,728	\$ 5,728	\$ 5,728	\$ 5,728	\$ 5,728	\$ 5,728
W/C 5.6% of total salary	\$ 2,696	\$ 2,696	\$ 2,696	\$ 2,696	\$ 2,696	\$ 4,193
State Prisoner Contribution	<b>\$ 93,312</b>	<b>\$ 92,520</b>	<b>\$ 92,520</b>	<b>\$ 92,520</b>	<b>\$ 92,520</b>	<b>\$ 95,673</b>
<b>TOTAL CONTRIBUTION OF IN-HOUSE SERVICES:</b>	<b>\$ 160,900</b>	<b>\$ 169,692</b>	<b>\$ 169,692</b>	<b>\$ 191,052</b>	<b>\$ 191,052</b>	<b>\$ 250,599</b>

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Revenue Generated by Federal Inmate Per Diem (housing) and Telephone Fees

Month	U.S. Marshal Service	Bureau of Prisons	Mileage & Transportation	Hospital	Other	Total	# Days	# Inmates/Day
Jul-05	97,110.00	9,135.00	2,493.88	0.00	0.00	108,738.88	31	76.16
Aug-05	96,660.00	12,150.00	2,705.92	0.00	0.00	111,515.92	31	78.00
Sep-05	85,950.00	9,405.00	2,237.30	0.00	0.00	97,592.30	30	70.63
Oct-05	90,990.00	5,895.00	3,658.04	0.00	0.00	100,543.04	31	69.45
Nov-05	86,310.00	6,300.00	2,251.02	0.00	0.00	94,861.02	30	68.60
Dec-05	84,195.00	1,665.00	2,054.80	0.00	0.00	87,914.80	31	61.55
Jan-06	83,610.00	1,395.00	1,113.86	0.00	0.00	86,118.86	31	60.94
Feb-06	79,920.00	1,260.00	1,491.73	0.00	0.00	82,671.73	28	64.43
Mar-06	84,735.00	2,385.00	1,173.41	1,380.00	0.00	89,673.41	31	62.45
Apr-06	72,900.00	1,530.00	771.45	0.00	0.00	75,201.45	30	55.13
May-06	80,865.00	3,375.00	906.45	0.00	0.00	85,146.45	31	60.39
Jun-06	92,610.00	5,175.00	1,373.07	0.00	0.00	99,158.07	30	72.43
Totals:	1,035,855.00	59,670.00	22,230.93	1,380.00	0.00	1,119,135.93	365	66.70

Month	Phone Deposits*
Jul-05	3,909.52
Aug-05	4,270.53
Sep-05	3,076.83
Oct-05	3,635.37
Nov-05	4,054.89
Dec-05	3,278.52
Jan-06	4,224.40
Feb-06	4,109.80
Mar-06	4,384.66
Apr-06	3,564.29
May-06	2,989.24
Jun-06	3,642.38
Totals:	45,140.43

\*Phone Deposit data from Finance Division. Amounts listed are actual months that deposits were made. The company is generally 2-3 months behind the billing period.

APPENDIX

The City of Anderson Detention Center Fiscal Year 2006 Annual Report  
 Inmate Populations, Meals Served and Meal Expense by Month

<u>Month</u>	<b>City of Anderson Detention Center</b>									
	# Meals Served	# Days in Month	Avg. # Meals per Day	Month Meal Cost	Average Meal per Cost	Average Daily Population*	Federal Inmates*	City Inmates*		
Jul-05	10,705	31	345.32	19,197.82	1.79	115.11	76.16	38.95		
Aug-05	10,946	31	353.10	15,619.99	1.43	117.70	78.00	39.70		
Sep-05	9,753	30	325.10	18,595.88	1.91	108.37	70.63	37.74		
Oct-05	10,813	31	348.81	15,472.58	1.43	116.27	69.45	46.82		
Nov-05	9,667	30	322.23	14,918.58	1.54	107.41	68.60	38.81		
Dec-05	8,923	31	287.84	13,481.83	1.51	95.95	61.55	34.40		
Jan-06	9,414	31	303.68	14,139.17	1.50	101.23	60.94	40.29		
Feb-06	9,037	28	322.75	14,384.88	1.59	107.58	64.43	43.15		
Mar-06	11,084	31	357.55	19,252.50	1.74	119.18	62.45	56.73		
Apr-06	9,758	30	325.27	14,970.75	1.53	108.42	55.13	53.29		
May-06	10,885	31	351.13	15,421.28	1.42	117.04	60.39	56.65		
Jun-06	10,265	30	342.17	19,701.54	1.92	114.06	72.43	41.63		
<b>Total or Average</b>	<b>121,250</b>	<b>365</b>	<b>332.19</b>	<b>195,156.80</b>	<b>1.61</b>	<b>110.71</b>	<b>66.70</b>	<b>44.01</b>		