

CITY OF ANDERSON POLICE DEPARTMENT

Anderson, South Carolina

DIRECTIVE TYPE General Order	EFFECTIVE DATE August 4, 2008	NUMBER 1603
SUBJECT Assigning Investigative Cases		
REVISED		
REFERENCE SCLEA 16.1.3	AMENDS/SUPERSEDES All Others	
DISTRIBUTION All Personnel	RE-EVALUATION DATE Annual	NO. PAGES 2

A. Purpose

The purpose of the policy is to assign responsibility, establish investigative continuity and to define which element of the agency is to accomplish the preliminary and/or follow-up investigation for various categories of incidences.

B. Policy

Investigations performed subsequent to criminal incidences account for the vast majority of solved crimes. Few criminals are apprehended during the act of a crime. Standards in this policy relate to the criminal investigation function as performed by both uniformed officers and officers assigned to specialized investigative components. (SCLEA 16.1.3)

1. Organization and Administration

- a. To provide for the effective management of specialized investigations, the City of Anderson Police Department maintains two investigative components:
 - (1) The Criminal Investigations Division is responsible for specialized investigations such as homicides and other death investigations, sex crimes, robberies, fraud and white-collar crimes, and auto theft.
 - (2) Uniform Patrol is responsible for all investigations not requiring specialists or a long-term commitment of time and resources.

2. Investigative Assignment

a. Officers are assigned to full time investigative assignments by one of two methods:

- (1) Fixed Assignment – The number of investigative vacancies in the Criminal Investigations Division governs this method.
- (2) Temporary Assignment – This is a means of temporarily augmenting Criminal Investigations Division with personnel from other divisions, usually for no more than (90) days. It is used for satisfying temporary manpower needs, as well as for career development purposes. This is normally accomplished through individual officer requests and the concurrence of affected Division Supervisors.

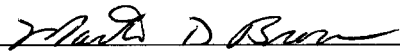
3. Investigative Procedures

a. Preliminary investigations are normally assigned to Uniform Patrol officers with the exception of investigations requiring a plain-clothes or undercover element at the onset.

b. The criteria used to assign cases for follow-up investigations includes:

- (1) Documented experiences of the City of Anderson Police Department in investigating past cases.
- (2) Documented investigative experiences of other law enforcement agencies.
- (3) Investigative research conducted within the Police Department and expertise required for follow-up.
- (4) Investigative research conducted in other law enforcement agencies.
- (5) Case screening based on solvability factors and specified criteria for continuing an investigative effort.
- (6) Initial case screening and assignment for follow-up investigations shall be accomplished by CID Supervisors.
- (7) Whenever warranted in the judgment of a responsible supervisor, the degree of seriousness in a case may overrule the lack of solvability factors in assigning a case for follow-up.

By order of:



Martin D. Brown, Chief of Police

8-1-08
Date